

Oxford Brookes Graduate Fair 2012
Friday 2 March 2012, 10.30am - 3.30 pm
Buckley Building, Gipsy Lane Campus.

We would like to invite you to the Oxford Brookes University Graduate Fair 2012. This fair allows you to effectively reach new graduates ready to take their first steps onto the career ladder in 2012. It is an ideal way to advertise all your recruitment needs and raise your organisation's profile. The fair will be advertised across the entire Oxford Brookes student population both online and through billboard advertising.

Attendance at the Fair is £50 incl. VAT. This includes a pitch size of approximately 2.5m x 2m, 1.40m x 0.80m table, chairs and an electrical point if requested. There is sufficient room for your backing/display boards (not supplied by the University).

A booking form is attached, however if you have any queries please do not hesitate to contact me 01865 484670.

Looking forward to hearing from you.

Kind Regards,
Caitlin

Caitlin Hopes
Marketing and Events Assistant

CAREERS AND EMPLOYMENT CENTRE

HKSC Headington Campus
Headington Hill Oxford OX3 0BP UK

T +44 (0) 1865 484670
F +44 (0) 1865 484677
careers@brookes.ac.uk

www.brookescareerscentre.co.uk

OXFORD BROOKES UNIVERSITY
Graduate Careers and Placements Fair
CONFIRMATION AND BOOKING FORM
Friday 2nd March 2012, 10.30am - 3.30pm.

Attendance at the Fair is £50 including VAT per pitch. (Please do not hesitate to contact us if you would like to discuss this further). This includes a table, approx 1.5 m X 60 cm and 2 chairs supplied by us (extra seating is available) and an electrical point if required. The pitch also includes space for your banners and display stands.

On receipt of this completed form you will be sent a booklet outlining details of the day including maps and instructions. This information is also available from our web page: www.brookescareerscentre.co.uk/employerevents.aspx.

Contact Name:

Organisation Name:

Address:

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Tel: **Fax:**

Email:

Electrical point required: Yes No

Extra seating required, total no. of chairs:

Parking is available, however spaces are restricted – please keep no of vehicles to a minimum. No of parking spaces required:

Signature:

Please print name:

Please return this form to:

Caitlin Hopes, The Careers Centre, Helena Kennedy Student Centre,
Headington Hill Campus, Oxford OX3 0BP.

Fax No: 01865 484 677

If you have any queries please do not hesitate to contact Caitlin Hopes:

chopes@brookes.ac.uk or Sue Holton: sholton@brookes.ac.uk;

Tel: 01865 484 670

Joining Instructions Sent:

Parking Requested:

Invoiced: